TOWN OF Millersburg

Town of Millersburg Town Council Meeting Minutes
October 22, 2025

Attendees: MacKenzie Taylor, Larry & Alice Randolph, Dean Smith, Dana Rutter, Corey Oberlin, Ray Rodriguez, Rita Van Voorst, and Adam & Alexander Cisneros.

Dean called the meeting to order.

Dean made a motion to approve the meeting minutes from October 8, 2025. Larry seconded the motion. Upon voice vote the meeting minutes from October 8, 2025 were unanimously approved.

Water: Dean made mention of the power outage issues while Avery is away at training. All seems to be fine now.

Wastewater: MacKenzie presented the Notice of Award to the council members. MacKenzie explained this is for the lowest bid winner, Crosby, for the UV Plant and mandatory alternate. Dean announced he just received the permit from IDEM, so we are able to move forward with the project. Dean asked about a shut down or back up of sewage that could happen during the project. MacKenzie stated she does not know. Corey said, from what was explained to him it's a two-part tank so it should reroute to the other side causing no disruptions in services. Larry said, this would not be feasible to shut down.

Community Development: MacKenzie said she is repreparing for the Fall Fest.

Maintenance: Corey presented the council members with a quote for the hot box asphalt trailer. A gentleman stopped at his shop one day to look at the trailer and explained he could service the machine, but Corey would have to take it to Ft. Wayne and pick it up. Corey would like to schedule an appointment as soon as possible because the trailer is currently empty. The price for the standard service is $1500. Dean suggested bumping the services to $2500 in case other maintenance services should be complete on the hot patch trailer. Corey agreed that would be a good idea because he can't remember if the machine could use new brakes or not. Larry mentioned, the machine doesn't look that old, put the $2500 limit on it. Dean made a motion to approve expenditures on the hot patch trailer up to $2500. Dana seconded the motion. Upon voice vote it was unanimously approved to expend up to $2500 on services for the hot patch trailer.

Corey said the salt was delivered last week. He will be good on salt for the year.

Corey said he is still waiting on the signs from Scott Signs. Corey was told he should have them last Thursday, and they aren't here. Corey said after this he will order signs from another place or company.

Corey asked the council members when he could take the speed bumps out? Corey thought he would take them out after the Fall Fest is over with. The council members all agreed that would be okay.

Corey took an inventory of signs that are old and worn, 23 are in bad shape. From what Corey has seen, signs are typically $50.00 per street sign. He thought maybe it would be a good idea to just order half at a time. Dean said get a quote for all 23 and a quote for half and we'll take a look at this.

Corey said he thought he was supposed to do something else but could not remember. Corey asked Dean if he told him to get ahold of Steve Switzenbrger from County about Wastewater Road. Dean told Corey that would be a good idea.

Marshal: Ray reminded everyone Trick or Treating will be on Halloween night from 5:00pm-7:00pm.

The new reporting system takes effect on January 1, 2026. Ray said he will be canceling the old system by November 1st otherwise they may charge us. The Caliber systems is paid yearly and it's in increments of 3. The last paperwork Ray presented the council with had the breakdown of payments. Ray said this transition should be more user friendly. The one we use right now is complicated.

Dana asked about the whole incident with the Sheriff. Shouldn't we bring this up and try to get a game plan about speeding? Dana said he is aware it is like everyone coming at you. Larry said yes, Jeff and Becky almost got hit by a car. Ray said, Jeff sent him a text. Ray said he could tell by Jeff's text that he wasn't happy. Robert did find the person that ran Jeff and Becky off of the road and issued the driver a citation. Ray said, Robert told him the driver admitted to passing the buggy and he did not see Jeff or Becky. Larry said Jeff notified him because he is in my ward. Ray mentioned, Jeff doesn't like it when people notify him when he's off duty. Ray said, if he would have called 911, he would have received a response faster. Ray was actually off duty and with his daughter in a movie and received the text, then Ray had to forward it to Robert. Jeff said he isn't trying to point a finger at you. Dana acknowledged he has never been in a patrol

car and he is sure if people see a police presence they slow down and then speed up after they aren't in sight anymore. You literally have to be in the right spot to catch people. Dana asked, do we need more help? Do reserve officers just volunteer? So, no budget for another officer, Dana asked. Dana suggested maybe do another blitz and mix up hours. Ray said he has. Danan said he doesn't know because he is busy with work too. Dana is just trying to find different suggestions. Ray said between him and Robert they work 80 hours a week, so we have days that we won't be here, we all have families too. Ray said, he keeps saying residents need to dial dispatch and get a county Sheriff out here if they need something. Dana said he knows 2026 budget is approved but maybe hire a part-time officer. Larry said, the reserves aren't doing us much good. Larry said he saw Walter when he was driving around in the squad car and Larry was under the impression that he was working. Larry said he found out later that day that Walter took the squad car to work a hog roast. Ray said, that was already arranged. Ray said Walter was coming in to patrol a little bit then go to the other thing. Walter patrolled for a few hours before; Ray said. Dean said does he do that a lot? Takes the car to work other events? Ray said no, he doesn't remember the last time he used the squad car.

Park: Corey said Vernon has been working on plugged sewer lines. Dean asked if Avery has a snake that long enough to reach? Corey said he doesn't believe so. Larry said you may just have to rent one.

Clerk Treasurer: MacKenzie told the council they are still receiving comments about not being able to hear people clearly when they are speaking on the livestream and archived meeting. To have the camera moved closer, it will be $1850. Or we can look into buying microphones and those range anywhere from $16-$300. Dana said don't buy a cheap one. He knows someone that uses that sort of technology often and could get some advice from him and shoot MacKenzie the information. MacKenzie said that would be great. Larry and Dean also thought the better route would be to get microphones. MacKenzie said she and Addie will start looking.

MacKenzie provided the council with the September Bank Reconciliation. Suzy Bass has approved it. All of the council members signed off on the September Bank Rec as well.

MacKenzie gave the council members the pay app for Phend & Brown. They've completed the work. MacKenzie said they are still holding the retainage until the two drive ways are fixed. Larry asked, are they not fixing that other one? MacKenzie said no, the evidence in the drone footage shows it was previously there. Larry said, okay good. Dean signed the pay app for Phend and Brown for the CCMG 2025-01. MacKenzie said she is still waiting on a pay app for Niblock.

MacKenzie reminded the council she and Addie will have virtual training November 4-November 6.

Old Business: Dean asked if we could set up a time for everyone to meet and go over the new employee handbook together. Dean asked if October 29 at 5:00pm worked? Everyone agreed.

New Business: A new paid holiday schedule was presented to the council. This holiday schedule now includes all employees having off Colombus Day, Martin Luther, and Presidents Day. Dana made a motion to approve the added paid holidays to the employee schedule list. Dean seconded the motion. Upon voice vote it was unanimously approved to add three more paid holidays to the employee's holiday schedule list.

Alexander and Adam are here because they received a ticket about their dog barking all hours of the day and night. The ticket is under his name, but it is actually the other relative's dog. He went on to explain a month prior an officer came to their house and told them to not have the dog out past 9:00pm. The boys explained, when the dog barks, we bring it back inside. Larry said, that dog is out at 2am. Alexander adamantly said, that's not our dog, we hear it too. It's the house before the park on the left. Dean asked if they have addresses for the homes of the barking dogs. Adam also said, there's a house across the street from us to that has dogs out barking at different times. The boys both stated again, we don't let him out after dark because he likes to bark and we know that, and don't want the dog barking or causing trouble, we've been warned. Larry asked how much is the fine? The boys replied $50. Dean asked the boys, do you know the neighbor? The boys iterated again, the house across from ours have dogs in the yard with the fence and it seems like every day there are different dogs out there and sometimes they are out at night too. The boys said, even on our way here to the meeting, we saw two dogs roaming through town. Larry asked Ray if he could look into this. Larry told the boys he should have called Ray about the loose dogs. Ray said, no, call dispatch. Dean said, if we have a dog problem, let us and the police know and we can put a stop to this. The boys showed the council the ticket they received from Officer Roa. The boys said, we've had dogs for 12-13 years and no one has ever complained, so what's changed? Larry stated he thinks the boys are protesting the ticket. Dean asked Ray if he could shed some light on this. Ray said no, he didn't write the ticket. Adam said, he knows the neighbor is complaining, that lives in Mourine Randolph's old house. Adam said when they were outside letting the dog out one time the neighbor told them, "You need to get that dog a damn shock collar" and she says awful things like that often. The boys said the neighbor is pretty nice to their grandma though, just not them. Larry said she gets up at 4am and when she gets woken up at 2am... The boys reiterated again, that it isn't their dogs. They also hear dogs barking throughout the night, and they don't let their dog out after 9pm like Officer Roa previously advised them. Dana said, the boys seem to

be on it and like they are in control of the situation and suggested to dismiss the ticket, and if it happens again, issue a new one to them. Larry said, if he (Ray or Robert) gets called back out there again, the boys will get a ticket and the fine will double. The boys said we have security cameras and we can get evidence for you to prove it's not our dog. Larry said, let's fix it so Robert won't be at your house anymore. The boys asked the question, what if the complaint comes from the same neighbor that doesn't like us, it feels like we are being harassed. Larry said, there have been several calls regarding your residence, not one, but three or four. Larry said he is in the boy's ward and that's what he is being told by other anonymous individuals that have complained. All of the council agreed to dismiss this ticket.

Dean made a motion to pay bills. Larry seconded the motion. Upon voice vote bills were unanimously approved.

Dean made a motion to adjourn. Dana seconded the motion. Upon voice vote it was unanimously approved to adjourn.

Reminder there is only one meeting for November and December. The next meeting will be November 12, 2025 at 5:00pm.

X

Dean Smith
Council President

X

MacKenzie Taylor
Clerk Treasurer