TOWN OF Millersburg

Town of Millersburg Town Council
October 8, 2025

Attendees: MacKenzie Taylor, Larry Randolph, Dean Smith, Gale Gerber, Jeremy Hardy, Avery Ferguson, Corey Oberlin, Ray Rodriguez, Jason Miller, and Attendee for Bid Results.

Dean called the meeting to order.

Dean made a motion to approve the meeting minutes from September 24, 2025. Larry seconded the motion. Upon voice vote the meeting minutes from September 24, 2025 were unanimously approved.

Wastewater Treatment Plant Bids were read by Jeremy Hardy.
R Yoder: Base bid $176,000 and alternate clarifier cover bid $90,200
Crosby: $119,911 and alternate clarifier cover bid $73,480
Ottenweller: $145,000 and alternate clarifier cover bid $86,700
Jeremy said he recommends the board takes the advisement and consider at the next meeting.

Wastewater: Avery began by stating things are mostly going well. Last meeting we had the gentleman here from Blessing Street and Avery was to look into Bills Heating for a camera scope price. Just to have Bills here for the first hour it would be $310.00. Luckily, Dean found a gentleman from Colombia City who was selling a camera scope that is newer and has only been used once for the price of $200.00. Dean traveled to Columbia City to look at the camera in person before purchasing. Dean was satisfied with camera and capability and purchased the camera for the Town. Now Avery will be able to use the camera to check on the gentleman who had the issue on Blessing Street.

There was a billing issue on 301 W. Elm Street and Avery said he isn't sure where it will go from here. Dean stated he would like to know if the clean out was on the town's property or on the homeowner. Avery is certain it was the homeowners clean out for her service line; therefore, it's her responsibility and her bill that she tried to push onto the town. Dean asked MacKenzie to call Bills Heating tomorrow and verify this with them.

Avery reminded the council he will be at the Fall Conference in Ft. Wayne October 21-23. While he is there, he said the locator company will probably be there. A few meetings back the town council approved and would like to purchase the 10-watt locator. Avery asked if the council would like for him to tell the company to proceed with the order. Dean asked MacKenzie about

the funds. MacKenzie said she would like to make it payable in 2026. The price was discussed and Avery believes it was $4,864. MacKenzie advised him to go ahead and put in the order. She then asked, is this going to be split between Avery, Corey, and Vernon? There were no objections therefore this will be a four-way split. Avery said this will come in handy, Vernon actually could have used this device the other day when trying to locate electric lines for the lights in the park.

Avery said, everything is running relatively smooth. It's the end of the season so he will be done treating (per requirements for IDEM). Once the crops are out, he will complete a land application.

Jeremy told the council Commonwealth will advise not to award the bidder until we receive the permit back from IDEM for the UV Plant project. The letter from IDEM confirms they've received our paperwork, now we just wait for the permit to come. Once it gets approved then the approval will be on the receipt, we can check funds. The bids came in lower than anticipated, which is good.

Water: Avery said the safety light on the water tower has been fixed.

There is an issue of water leaking on Main Street. Avery said he is pretty sure this is on the homeowner's side of the curb stop. He told the homeowner this does affect accountable water reports but it shouldn't affect their bill since it's before the meter. Avery urged them to take care of the issue soon but he is unsure of how to enforce them to get this fixed. The homeowner also mentioned that he would like to have the sidewalk removed. Avery told the gentleman to come to the council meeting and discuss that with the town council. Dean asked if they could pull the line and hook up to a different one. Avery said they could, but it's costly to attach a new line if there isn't an existing one there. Avery also told the homeowner if he needs the curb stop shut off to let him know and he'll gladly take care of it.

Jeremy asked Avery if he works with Alliance on the water loss audit? Avery replied yes. Jeremy went over some other additional reports and that will be coming up in the next four-years. Lead line, system mapping, and SRF. Gale told Avery he has this information in his office and can send it over to him. Jeremy said he just wanted to make sure we were aware of these regulatory items. Dean thanked him.

Community Development: MacKenzie said she's just working on the Fall Festival.

Maintenance: Corey said the leaf vac is up and ready to run. There is some welding work that needs to be completed. Corey asked Dean if he welds? Dean said he can. Corey said there's a hole in the back where the fan is so it's blowing everything out. Then there's a spider crack in the floor near the hitch. He thinks he just needs to get a plate and weld that in there or something along those lines. Dean told Corey he would stop by after work tomorrow and take a look at what's going on.

Corey said the 4-way stop is in Timber Valley, they were installed last week. Corey said they didn't put a 4-way signage or all stop sign. He said we can discuss it Friday when we go through our walk through and what's required. MacKenzie said she found the ordinances and sent everything over to the town attorney after the last meeting asking if these can be amended or if a new ordinance needs to be established and he hasn't gotten back with her. Dean asked, do we need to take them down? MacKenzie asked is anyone really abiding to the stop signs?

Marshal: Ray began by saying since Halloween actually falls on a Friday, we will have Millersburg Trick or Treating on that day from 5pm-7pm.

Park: MacKenzie told the council they have a paper with a quote for the stair case. MacKenzie told the council she checked the appropriation report and this is feasible. Dean made a motion to approve the quote for the stair case of $1,000-$1,100. Larry seconded the motion. Upon voice vote the quote for the staircase was unanimously approved.

Clerk Treasurer: MacKenzie presented the council with Resolution 2025-10 Transfer of Funds for the 2025-01 CCMG. MacKenzie added we should be getting a pay app soon after completion of the walk through. Larry mentioned they delayed Maple Street like crazy. MacKenzie told Larry this is in regard to Timber Valley CCMG. We already did a transfer of funds for the 2024-02 CCMG. Larry said they took forever on that one too (Timber Valley). The amount to be transferred from LRS is $ $45,000 and $1,398.75 from MVH Restricted. All funds will go into the Local Road and Bridge Matching Grant Fund. Dean made a motion to adopt Resolution 2025-10. Larry seconded the motion. Upon voice vote it was unanimously approved to transfer the funds for the 2025-01 CCMG.

New Business: Jason Miller introduced himself as a member of Three Crosses Land and Cattle. He supplied everyone with a map proposal. Their mission is to take dilapidated or unused properties and try to bring them back to a reusable condition. This is in regard to the brown field near the old Carriage complex. This would require extensive work with the EPA. Rather than digging into the ground we are always open to other options. Jason said they want to find a use for the property without disturbing the land itself. He believes this could be a multiuse

property for a farmers' market during the summer months and then a tent location for auctions and the last consider use for this would be storage for campers, kind of what Forest River is already doing. There are two gates on the north side of the property that are only 12 feet wide. Jason explained he and his members thought this opening needs to be wider. The landscape on the north slide is sloped but the west side is flat and easy to access. He is looking to widen the entrance by 50 feet. His question to the town is would we require an entrance aggregate or other stipulations we have or request? Dean replied by stating that's a good question. Larry asked if Jason has talked to County? Jason said yes, he said it's whatever the town wants and decides and County will go along with it. Jason said he wants to make the entrance wide enough so none of the foliage or grass is damaged because they may have some larger pieces of farming equipment or semi-trailers going through the entrance. Dean asked what the blue represents? Jason said that's the proposal for the entrance to this property. Jason said there is no electrical service out there but he is in the process of getting a permit to have that added. The green indicates where the electric will go. Dean told Jason he believes Wastewater Drive is owned by one of the businesses back there and the town does not perform maintenance on it, this is simply just an access for the town to get to the wastewater treatment plant. Avery said he's pretty sure it's Amity that owns it. Dean assured Jason he is not opposed to these plans whatsoever, but it would be a good idea to get ahold of the Amity owner and explain these plans and get their permission as well. Dean asked, how heavy will these pieces of equipment be? Jason replied, from a carstock trailer or anything considered heavy duty equipment. Dean told him just to be aware, this street is not the thickest. Dean asked Larry what his thoughts were? Larry agreed with Dean, talk with Amity and come back to another meeting and make sure everything is covered to start moving forward. Larry said at the exit on Wastewater Drive once you come onto CR 42, those trees need to be trimmed back because you can't see to the east. Avery said he got permission from Nancy when he was with the maintenance department and would trim them. Corey said he's been trimming them a little at a time. Larry asked Jason, if Amity doesn't agree to this, could you put it off of CR 42? Jackson and Avery both replied no, there's no access there. Or permission from Forest River? Jason said he doesn't foresee that happening. Dean said once he talks with Amity, please come back and fill us in and we can help how we can.

Dean got a letter from IDEM stating Arrow is requesting to have their permit license renewed for air quality. Dean asked Avery if he's had anymore problems with Arrow? Avery said nothing he can specifically pinpoint on them. Avery reminded the council he's talked with them before about issues that have arose. In general, he can't prove anything. Corey said tell them to mow their retention pond.

Dean made a motion to pay bills. Larry seconded the motion. Upon voice vote bills were unanimously approved.

Dean made a motion to adjourn. Larry seconded the motion. Upon voice vote it was unanimously approved to adjourn.

X

Dean Smith
Council President

X

MacKenzie Taylor
Clerk Treasurer