

# TOWN OF *Millersburg*

December 10, 2025 Town of Millersburg Town Council Meeting Minutes

Attendees: MacKenzie Taylor, Dean Smith, Dana Rutter, Corey Oberlin, Vernon Miller, Avery Ferguson, Rita Van Voorst, Ray Rodriguez, and Walter Cortes.

Before the meeting was officially called to order Larry Randolph walked in and handed MacKenzie his resignation letter. The resignation was dated for December 31, 2025.

Dean called the meeting to order at 5:00pm.

Dean made a motion to accept Larry Randolph's resignation letter. Dana seconded the motion. Upon voice vote Larry's resignation was unanimously approved.

Dean made a motion to adopt the meeting minutes from November 12, 2025. Dana seconded the motion. Upon voice vote the meeting minutes from November 12, 2025 were unanimously approved.

**Water:** Avery began by informing the council he and Corey still have unused vacation time. Avery is trying to use up the last bit of his. Avery expressed difficulties in using his vacation time. Avery is wanting to know if the council will pay them out of it. No direct decision was made about this other than to use up what you can and they will decide then.

Avery informed the council he bought a new laptop for the SCATA system.

Lead line mailers need to go out by the end of the year.

Avery said he talked with Dean and it was decided to not perform shut offs for December because of the holiday and the weather. Avery was adamant in January we will start hitting hard on this.

Avery said this quote from Peerless was already approved for a repair, he is looking into a schedule date towards the beginning of next year.

In January there is a pipeline safety training, Avery and the officers will be attending.

**Wastewater:** Trenching has taken place for the UV Plant. The electrical hasn't been laid yet.

Dean asked Avery how the inspection at wastewater went? Avery stated they will never give 100%. Overall, it was a good inspection. There's a few things Avery needs to go through and get done and follow back up with IDEM. There is a form that needs to be mailed to local business's, the business needs to fill it out, and then Avery will relay the information to IDEM. L&C Plant may have to be inspected by IDEM to make sure they are complying with the rules. Dean's take away from the inspection was as light as we could possibly get. There was nothing bad or serious. Avery said there are always improvements that can be made but there aren't enough hours left in the day.

Avery said he received notification for locates for the old grain mill located behind battery tech because they will be putting in a laundry mat. Dana asked where a laundry mat is going in? Vernon said it's the old Millersburg Feed building; it's been sitting empty for some time. Vernon said they have everything except the retail area. Avery said he just found out about this and doesn't know the size. The locates are only good for two weeks.

**Community Development:** MacKenzie recapped briefly on the Breakfast with Santa saying this was the best year yet. The event has noticeably grown.

The Town was officially awarded the non-match grant of \$20,000 through the Indiana Department of Health for the Bicycle and Pedestrian Master Plan. MacKenzie is awaiting next steps from Mr. Fritz.

**Maintenance:** Corey said the L&C Welding shop contacted him about putting some concrete blocks around the generator to drain out more noise. Corey told the gentleman he wasn't sure; it would be an eye sore and only 15 feet from the road. Dana asked if this was inspected by County? Corey told Dana the gentleman told him it was. Dana said he hasn't heard anymore complaints about the generator noise.

Phend & Brown are working on the driveways that were damaged during the construction. There are mats laid over it and they are supposed to stay on over the weekend until Monday.

Overhead Garage Doors came and fixed the garage door, so now Corey is able to access the salt shed easier. He also ordered 4 more gate remotes.

Corey reminded the council he spoke with them last year about getting the backhoe serviced. Currently the backhoe has 475 hours and he was told not to set up an appointment until 500 hours. He will try to put more hours on it but plans on setting up an appointment after the first of the year.

Dana commended Corey for the great snow plow removal, Corey was really on top of it all. Dean said some people complained for the plow running at 3:30am but that's out of your control when the snow falls. Millersburg snow removal was nice and clean.

**Marshal:** Ray said he spoke with Wakarusa to see how much they pay their part time officers. They pay them between \$30-\$35. Ray asked the council if they were still considering a part-timer or two? Dean asked if Ray had someone in mind? Ray replied, no. The council asked if this was affordable? MacKenzie said no, the wage is not feasible and would mess up the Salary Ordinance. The Town has people here with longevity. It would be so unfair for a new hire to make more than these guys. MacKenzie said she will try to get a realistic figure but this part-time position would be strictly capped at 20 hours per week or less because we didn't budget for this. Ideally, the council would like to see two part-time officers.

Dana asked Ray if he has been in contact with county? Ray replied no. Dana said he's noticed more of a presence on SR-13 in the mornings. Ray thought county was possibly down this way because they work shifts at the solar farm outside of town. Dana let Ray know the morning speeders are still an issue. Maybe get Robert in here to do some morning shifts. Ray said he has been coming here sporadically in the early morning. Dana thanked Ray.

**Park:** Vernon said the mule is being taken care of and it's all set, has water and hay.

**Clerk Treasurer:** October bank reconciliation is complete and Suzy Bass has signed off on it. Dean and Dana both signed the bank reconciliation sign off sheet.

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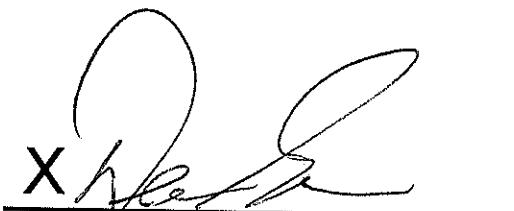
**Old Business:** Dean asked if that lady is satisfied about the water bill? Avery said he hadn't heard anything.

**New Business:** Avery said he was approached by the owner of Cutting Edge. Danny Miller is in the planning process of building another business north of town off of intersection SR-13 and CR 40. He wanted to see about being annexed into town and being able to receive utilities from the town. Which this would increase our boarder too. There are homes on the west side of the street on CR 40, there's a lot to think about with this. Avery said this just fell into his lap yesterday. We will have to see the logistics, cost, and if the utilities can reach outward that direction. Avery suggested maybe redrawing the TIF boundaries. Avery said he is waiting to hear back from the town attorney in regards to these questions. Avery said he isn't sure when Danny

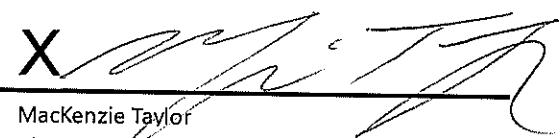
is planning on breaking ground. Dean told Avery to keep him in the know with what's going on. MacKenzie is to check into TIF information.

Dean made a motion to pay bills. Dana seconded the motion. Upon voice vote, bills were unanimously approved.

Dean made a motion to adjourn. Dana seconded the motion. Upon voice vote the meeting was unanimously adjourned.

A handwritten signature in black ink, consisting of a stylized 'D' and 'S' followed by a cursive name.

Dean Smith  
Millersburg Town Council President

A handwritten signature in black ink, consisting of a large 'X' and a cursive name.

MacKenzie Taylor  
Clerk Treasurer